



## ACCA Co-operative Youth Leadership Program Standards of Behavior & Conditions

The ACCA Co-operative Youth Leadership Program & ACCA has been dedicated to the personal development of youth while providing a positive impact on volunteers for over 60 years. In order to achieve this mission all volunteer staff & participants must be willing to comply with the guidelines and policies. This includes recognizing and adhering to ACCA's Standards of Behavior. Failure to comply may result in the dismissal of the individual as a participant.

- Sponsors and program staff expect a high degree of participation in the program. Everyone involved in the program is expected to contribute 100% effort including arriving on time and participating in all activities.
- No **S.A.D.D.S.** (sex, alcohol, drugs (prescription & recreational), disruptive behaviour, smoking). This includes cigarettes, cigars, cigarette papers, vaping etc. Those who are over 18 are allowed to smoke ONLY in designated areas during designated breaks.
- Our program is a closed program as we build a close, trusting community. No visitors are allowed and no one is allowed to leave the program without permission from the Youth Program Coordinator
- Report any health problems, special diet needs, medications or injuries to the ACCA Staff.
- Respect other's personal property. Vehicles are off limits without permission and any sleeping residence that is not yours is off limits except in emergencies. Sleeping quarters & washrooms must be kept clean & doors must be kept closed.
- A positive ACCA ambassador image is expected at all times. The use of profanity, crude remarks, derogatory dress and actions will not be condoned. Behaviour must be conducive to a friendly, safe and fun learning environment. Behaviour that is disruptive to other participants/volunteers or is harmful physically, mentally and/or emotionally to self and other participants/volunteers will not be tolerated. Acts of discrimination and/or harassment on the basis of race, nationality or ethnic origin, color, age, religion, or family status is unacceptable from all volunteer staff and participants. Emotional, physical, verbal, mental or sexual abuse of any participant or volunteer staff will not be tolerated.
- Our program is located in a forest reserve. This is a forest reserve. Tree cutting and open fires are prohibited. No picking of flowers and no littering or defacing property. Quiet time is 11:00pm-7:00am in a forest reserve. Fire fighting & first aid equipment is to be used for it's intended use.
- The Sweet Charlotte bell is to be used by only those appointed for wake up, start of sessions & continuous ringing for our emergency signal.

- Report any missing items IMMEDIATELY. Large sums of money, jewellery etc should be checked with staff for safe keeping for the week.

*In order to receive the full benefit of the youth program, participants **are NOT** to bring **cell phones or other electronic devices** to the ACCA Co-operative Youth Leadership Program. In the event that a participant is caught with a cell phone or electronic device after they have been asked to turn it in, that participant will be sent home immediately at their own expense.*

*\*\*Please note: the Youth Program Cell Phone is **always** available for the participants to call parents if they would like or for parents to call in to the Youth Program.*

**780-991-4620**

### **General Rules and Guidelines for Participants**

In view of the objectives and in consultation with the sponsors and previous seminar participants, the following general rules and guidelines have been established for the ACCA Co-operative Youth Leadership Program.

- Chaperones may be provided on the buses to and from Goldeye Centre. Participants are responsible for appropriate conduct on the buses. This includes getting off/on the bus **only** at scheduled rest stops or your scheduled departure point & putting any garbage in the appropriate bins.
- Any changes affecting the information on the registration health form previously sent to ACCA must be reported to the Youth Program Co-ordinator upon arrival at Goldeye Centre.
- Program staff accommodations are separate from those of the participants however staff do sleep in the cabins. Appropriate conduct by participants is expected as well as keeping belongings organized in the shared space.
- Participants will be involved in recreational and sporting activities e.g., waterfront, initiative tasks, etc. which require the use of equipment in a safe manner. Participants are hereby advised that they cannot participate in these activities without the supervision of an ACCA volunteer staff member.

**\*\* If these Standards of Behaviour are not met, participants will be sent home at their expense and will be required to repay the Sponsor's portion.**